rotation duty sheet for: umpd

the resident will review duty sheet regularly throughout the rotation.

general guidelines

work hours

• 7:30 a.m. to 5:00 p.m.
• residents should not pick up work at the end of the day that will extend their working hours beyond 5:00 p.m.

professional standards

• be on time and prepared to work
• be present in the room throughout the day
• attend all required conferences and grand rounds
• dress appropriately for interaction with patients and parents
• communicate effectively and courteously with clinicians, technologist, medical students, patients and family members
• complete dictations in a timely manner

responsibilities

general:
• please inform attendings of post call days, vacation days, and other time absent on the first day of the rotation so the schedule can be adjusted appropriately.
• complete accurate dictation in a timely manner.
• all residents should assist in protocoling ahead and should pick up studies outside of their assigned peds subsection when their work list is empty.
• call urgent findings to the physician caring for the patient in a timely manner and document the communication including name and time of communication.
• worklists include: uc rv nicu, uc rv peds, uc/uic/ucci/MDG peds, and UC fetal

NICU:

• participate in daily NICU rounds with the neonatology team at Riverside hospital on the 4th floor at 8 am – Last on time shuttle leaves from the turnaround in front of Mayo Building at 7:50 am; the parking service can activate your badge for the ramp at Riverside, deposit required
• upper level residents should strive to lead the NICU rounds for at least part of the
Perform neonatal fluoroscopy exams

Assist/Perform neonatal ultrasound exams.

Dictate neonatal exams both upon returning to the U side and throughout the remainder of the day.

Maintain quality assurance of images

NICU resident dictates NICU films discussed at NICU rounds, **ALL** residents read the subsequent NICU films throughout the day

Fluoroscopy:

- Review scheduled fluoro exams for the day (make a protocol filter for this purpose).
- Look up relevant histories and review past studies of the patients on the schedule – you will be expected to be familiar with the patient before entering the fluoroscopy suite.
- Perform fluoroscopic procedures.
- Understand the fluoroscope and its features and options, with particular attention to understanding dose reduction and image quality.
- Review and triage add-on procedures.
- Follow-up after surgery or with clinical service to determine final diagnosis in those cases in which we have questioned the findings.
- Intermittently check for same day studies added to the schedule. **Do not wait** for the call from the technologist.
- Maintain quality assurance of images

CT/ MRI:

- Review daily exams in the AM.
- Look up relevant histories and review past studies of the patients on the schedule, review and alter protocols as appropriate.
- Protocol exams as far out as time allows, but at least 2 days in the future. Note that this involves reviewing the order and looking up the histories as needed, not just selecting the closest match to what Imagecast says. Call ordering physician if order clarification is needed.
- Review and protocol all add-on cases.
- You will be expected to be familiar with this clinical history, past studies, and current protocol of all examinations prior to readout.
- Follow-up after surgery or with clinical service to determine final diagnosis in those cases in which we have questioned the findings.

**CLINICAL ISSUES**
• All ultrasounds of the hip, spine, intussusception, lumps & bumps, and for Pyloric Stenosis need to be staffed before the patient leaves the department.

• No fluoroscopic study is to be done without direct supervision unless specifically directed by the staff.

CONFERENCES/ ROUNDS

• The most senior resident in the room may be asked to give a Medical student lecture (using already prepared PP).

• All residents will give cases at the second noon conference of the month.

• Attend the Pediatrics conference, third Wednesday of the month at 7:30 a.m.

• Residents may be asked to participate in the following conferences as needed:
  • Oncology Conference, Wednesdays from 3:30-4:30pm
  • Pediatric Morbidity & Mortality Conference, Fridays from 12:15-1:15pm

• The following Conferences are available to residents. Ask staff for detailed information if interested in attending.

<table>
<thead>
<tr>
<th>Conference</th>
<th>Frequency</th>
<th>Responsible Individual or Service/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neonatal Working Rounds</td>
<td>Daily</td>
<td>Faculty, Fellow &amp; Resident</td>
</tr>
<tr>
<td>ICU &amp; In-Patient Rounds</td>
<td>Daily</td>
<td>Faculty, Fellow &amp; Resident</td>
</tr>
<tr>
<td>MSK/Ortho Tumor Board</td>
<td>Weekly</td>
<td>Dr. Hoggard</td>
</tr>
<tr>
<td>Pediatric Cardiac</td>
<td>Weekly</td>
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<tr>
<td>Pediatric Grand Rounds</td>
<td>Weekly</td>
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</tr>
<tr>
<td>Pediatric Morbidity &amp; Mortality</td>
<td>Weekly</td>
<td>Dr. Holm</td>
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<tr>
<td>Tumor Board</td>
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<tr>
<td>GI &amp; Surgical Conference</td>
<td>Bi-Weekly</td>
<td>Faculty, Fellow &amp; Resident</td>
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<tr>
<td>Pediatric Res. Conference</td>
<td>Bi-Weekly</td>
<td>Dr. Seidel</td>
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<tr>
<td>Radiology Res. Conference</td>
<td>Bi-Weekly</td>
<td>Faculty, Fellow &amp; Resident</td>
</tr>
<tr>
<td>Fetal Care Conference</td>
<td>Monthly</td>
<td>Dr. Holm</td>
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<tr>
<td>Pediatric Neurology</td>
<td>Monthly</td>
<td>Dr. Nascene</td>
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<td>Conference</td>
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<tr>
<td>Peds Neuro Onc. Conference</td>
<td>Monthly</td>
<td>Dr. Nascene</td>
</tr>
<tr>
<td>Radiology Grand Rounds</td>
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<td>Faculty, Fellow &amp; Resident</td>
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<tr>
<td>Rad.-Urol.-Nephrol. Rounds</td>
<td>Monthly</td>
<td>Dr. Seidel</td>
</tr>
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<td>Journal Club</td>
<td>Monthly</td>
<td>Faculty, Fellow &amp; Resident</td>
</tr>
</tbody>
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TEACHING FILE

• All residents are responsible for at least three cases. These should be discussed with the staff.

READING ASSIGNMENTS

• Recommended readings will be discussed during the first week of the rotation.

• You will be responsible for completing modules from Cleveland Clinic at
https://www.cchs.net/pediatricradiology/ based on your PGY level.

- There will be a multiple choice and short answer take-home test handed out with two weeks left in the rotation, due prior to the end of the rotation. The test will draw from basic pediatric radiology and fund of knowledge expected on the ABR written examination.
- Additional reading may be assigned as appropriate.

**OTHER INFORMATION**

- Door to the reading room is locked. Lock combination is: 12345
- New reference books are stored in the closet of the reading room (code =12345),
- Return them there at the end of the day
- Pull the door to the reading room shut/locked when it is unattended.