ROTATION DUTY SHEET FOR: UMGX

The resident will review Duty Sheet regularly throughout the rotation.

GENERAL GUIDELINES

WORK HOURS

• 7:30a.m. to 5:00p.m.
• Residents should not pick up work at the end of the day that will extend their working hours beyond 5:00 p.m.

PROFESSIONAL STANDARDS

• Be on time and prepared to work
• Be present in the room throughout the day
• Attend all required conferences and Grand Rounds
• Dress appropriately and professionally at all times
• Communicate effectively and courteously with clinicians, technologist, medical students, patients and family members
• Complete dictations in a timely manner

RESPONSIBILITIES

NOTIFICATION OF CRITICAL RESULTS

• Resident will promptly notify clinicians of all critical results

PROTOCOLS

• Responsible for all T and MRI protocols of abdominal/body imaging, excluding Women’s Imaging studies. Protocols are in the system.
• Responsible for determining appropriateness of fluoroscopy studies and protocoling them for the day.
• Before you leave for the day, all studies need to be protocoled for the next day.
• Intermittently check for same day studies added to the schedule. Do not wait for the call from the technologist

EXAMINATIONS

• Know the relevant history.
• Understand and use the clinical indications, apply the ACR appropriateness criteria.
• Perform the examination appropriately.
Complete accurate dictation in a timely manner.
- Maintain quality assurance of images.
- Follow-up after surgery or with clinical service to determine final diagnosis in those cases in which we have questioned the findings.

**CLINICAL ISSUES**

- No fluoroscopy will be done without discussion with staff or direct staff supervision.

**CONFERENCES/ROUNDS**

- Senior in the room will give Medical Student lecture (using already prepared PPT).
- All residents will prepare cases for the GI noon conference

**TEACHING FILE**

- All residents are responsible for at least three cases. These should be discussed with the staff.

**READING ASSIGNMENTS**

**RECOMMENDED**

- Recommended readings will be discussed during the first week of the rotation

    Additional reading may be assigned as appropriate

**OTHER INFORMATION**

- Door to the reading room is locked. Lock combination is: 12345
ROTATION DUTY SHEET FOR: VAGX

The resident will review Duty Sheet regularly throughout the rotation.

GENERAL GUIDELINES

WORK HOURS

- 7:30 a.m. to 4:30 p.m.
- Residents should not pick up work at the end of the day that will extend their working hours beyond 4:30 p.m.

PROFESSIONAL STANDARDS

- Be on time and prepared to work
- Be present in the room throughout the day
- Attend all required conferences
- Dress appropriately and professionally at all times
- Communicate effectively and courteously with clinicians, technologist, medical students, patients and family members
- Complete dictations in a timely manner

RESPONSIBILITIES

NOTIFICATION OF CRITICAL RESULTS

- Resident will promptly notify clinicians of all critical results

PROTOCOLS

- Responsible for all GI fluoroscopy, GU imaging, abdominal CT, MRI, and ultrasound. Protocols are in the system.
- Before you leave for the day, all studies need to be protocoled for the next day.
- Intermittently check for same day studies added to the schedule. Do not wait for the call from the technologist.

EXAMINATIONS

- Know the relevant history.
- Understand and use the clinical indications, apply the ACR appropriateness criteria.
- Perform the examination appropriately.
- Complete accurate dictation in a timely manner.
- Maintain quality assurance of images.
Follow-up after surgery or with clinical service to determine final diagnosis in those cases in which we have questioned the findings.

**CLINICAL ISSUES**

- Patients should not be released after fluoroscopic exams or IVP until the cases have been reviewed by staff.
- Staff must be present in the room for the critical portion of a prostate biopsy.

**CONFERENCES/ROUNDS**

- Attend noon conference as scheduled
- Prepare and present cases at selected noon cases

**TEACHING FILE**

- All residents are responsible for at least 1 case. These should be discussed with the staff.

**READING ASSIGNMENTS**

Recommended readings will be discussed during the first week of the rotation. Additional reading may be assigned as appropriate.